

Bakersfield City School District  
Education Center - 1300 Baker Street  
Bakersfield, California 93305  
Personnel Services

**TITLE:** **ACTIVITY LEADER, AFTER SCHOOL PROGRAMS: HOMEWORK**

**QUALIFICATIONS:** proficiency test

1. High school diploma and passage of Kern High School District
2. Demonstrated knowledge of, and the ability to assist in instructing, reading, writing and mathematics or reading readiness, writing readiness, and mathematics readiness, as appropriate
3. Ability to provide remedial and enrichment help to individual and small groups of students in basic skills areas
4. Demonstrated ability or willingness to work with children of diverse ethnic, racial, cultural, educational and economic backgrounds
5. Ability to follow oral and written directions
6. Interest in enhancing student school attendance, positive behavior and well-being

**REPORTS TO:** Administrator as assigned

**JOB GOAL:** To assist in implementing comprehensive, meaningful and well-organized after-school program for participating students

**PERFORMANCE RESPONSIBILITIES:**

1. Assists in implementing educational enrichment activities for participating students
2. Works with individual students and groups of students as assigned
3. Works with parents and staff in promoting understanding of program
4. Participates in inservice training programs as needed
5. Assists in providing variety of activities related to physical fitness, fine arts, recreation, and prevention of unhealthful and inappropriate behavior
6. Assists in maintaining necessary records and files
7. Maintains high level of professional behavior and confidentiality concerning students and families
8. Performs other related duties as assigned

**TERMS OF EMPLOYMENT:** Salary and work year to be according to current schedule; classified salary schedule, class 22

**EVALUATION:** Performance of this job will be evaluated in accordance with the District's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable