

Title I Justification Form for Equipment Expenditures

School Name: _____

Site Number: _____

Requisition # _____

Funding Source: Title I (3150)

- ✓ Equipment costing \$500 or more per item requires a justification form.
- ✓ Equipment inventories will be updated annually and documentation kept in the FPM files.

Itemized Equipment	Cost per unit	# of units

1. Describe the proposed Title I expenditure/action:

2. How was this need identified?

3. How will this (researched-based) action close the achievement gap for identified student groups?

4. How will this Title I action be monitored/evaluated?

Signing of this document indicates:

- FPM CE 12.5: This Title I request is supplemental.
- FPM CE 8 & 12: The SSC discussed and approved this expenditure aligned to the SPSA. (Date of SSC Meeting: _____)

 Principal's Signature _____
 Date

 Chairperson's Signature (SSC) _____
 Date

 Asst. Supt., Educational Services Designee's Signature _____
 Date

Submit Justification Form to Fiscal Services / Attention: Title I