

STATE & FEDERAL PROGRAMS DISTRICT SUPPORT

Topic	Description	District Support
KEA	Electronic Budget and Business System <ul style="list-style-type: none"> • Online requisitions for staffing, extra time and purchasing • Transfer of funds • Budget reports 	Information Technology (IT) for training: Gina Chavez 14855 April Stapley 14852 Fiscal for budgets reports: Raquel Perez 14681 Kathy Palafox 14771
Complete Schools (CS)	Electronic School Database System	Information Technology (IT) for training: Gina Chavez 14855
Google	Google Drive, formerly Google Docs, is a file storage and synchronization service created by Google. It allows users to store files in the cloud, share files, and edit documents, spreadsheets, and presentations with collaborators.	Curriculum & Instruction Rayshell (Awesomesauce) Fambrough 13213
Budgets	Excel and KEA budgets are used to develop and implement the SPSA	Fiscal Raquel Perez 14681 Kathy Palafox 14771 State and Federal Programs Diane Wallace 14695 Debby Shannon 14630 Norma Melendez 14752 Kathy Holloway 14668
School Site Council (SSC)	The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; ¹ parents of students attending the school selected by such parents, or community members. The California Education Code 64001 requires the School Site Council (SSC) to develop a Single Plan for Student Achievement (SPSA). The SSC annually develops, reviews, updates, approves the SPSA, including proposed expenditures, and recommends it to the local governing board for approval.	State and Federal Programs Diane Wallace 14695 Debby Shannon 14630 Norma Melendez 14752 Kathy Holloway 14668

Topic	Description	District Support
Single Plan for Student Achievement (SPSA)	<p>The SPSA must align to the District's Local Educational Agency Plan (LEAP). Education Code 64001 requires the School Site Council (SSC) to:</p> <ul style="list-style-type: none"> •Develop the SPSA and recommend it annually to the local governing board •Monitor the implementation of the SPSA •Evaluate the effectiveness of the planned activities 	State and Federal Programs Diane Wallace 14695 Debby Shannon 14630 Norma Melendez 14752 Kathy Holloway 14668
Document Tracking Services (DTS)	Web-based program that manages the SPSAs and SARCs.	State and Federal Programs Diane Wallace 14695 Debby Shannon 14630
Time Accounting	If federal funds are used for salaries, then time accounting records are required. If employee is paid with federal funds, we must show that the employee worked on that specific federal program and cost objective.	State and Federal Programs District Time Accounting-Norma Melendez 14752 School Time Accounting-Kathy Holloway 14668 http://bcsd.com/categorical/
School Safety Plan	Reviewed annually by the SSC.	Student Services Melissa Banal Hoyt 14633