

**THESE MINUTES WILL NOT BE APPROVED UNTIL THE October MEETING
CITIZENS' BOND OVERSIGHT COMMITTEE MEETING** for
Bakersfield City School District "Measure G"

Thursday, July 11, 2013

McKinley Elementary School, 601 Fourth Street, Bakersfield, CA 93304

The meeting of the Citizens' Bond Oversight Committee was opened at 3:06 p.m. by Chairperson Edgar Pankey.

Members Present: The following members were present:
Mr. Edgar Pankey
Mr. Matt Michael
Mrs. Sherri Ostly
Mr. Tim Werdel
Mr. Jarrel Epp
Mr. Robert Cortez

Members Absent: The following members were absent:
Mrs. Amanda Pitts

District Staff Present: Mr. Steve McClain, Chief Business Official
Mr. Ruben Solis, Facilities Director
Mr. Randy Rowles, Maintenance and Operations Director
Mr. Steve Gabbitas, Public Information Officer
Mrs. Lisa Hart, Recorder

Approval of Minutes: On a motion by Mr. Michael and seconded by Mr. Werdel, it was ordered by the affirmative vote of the members present that the minutes of April 25, 2013, be approved.

Introductions: Mr. McClain introduced Mr. Randy Rowles, Maintenance and Operations Director.

Facilities Update: Mr. Gabbitas provided photo sheets of the projects at Fletcher/Cato, Compton and Chipman sites. Mr. Rowles then gave a brief summary of the pictures and the work performed at the sites.

Mr. Pankey inquired about the rocks that were used to divide the walk ways between classrooms at Fletcher/Cato. Mr. Solis answered they have been removed and a concrete stamp was used instead. The stamped area is required to be different from the path of travel.

Mr. Pankey also asked if we were still on schedule. Mr. Solis answered yes.

Mr. Michael asked if the boundaries have been decided yet. Mr. McClain replied, he is putting together a committee that will meet sometime in October regarding the boundaries.

Mr. Pankey asked when the hiring process will begin for the new sites. Mr. McClain responded that the principal and secretary positions will be announced in the fall but they will not officially start until the spring.

Mr. Solis discussed the progress of both Fletcher and Cato schools.

- The work is in progress for chain link fencing and covered walkways at both schools. Completed work includes: main power source by PG&E, parking lots and all CMU block retaining walls at designated areas. Administration building – sidewalks are being installed around the building.
- Fletcher – work is in progress for the flooring, painting, T-bar ceiling panels and sidewalks.
- Cato – installation of sidewalks has started around the classrooms, and the color coating and roofing has been completed. Painting is in progress throughout the campus.
- Shared Multi-purpose Building – Roofing, lath for plastering and air conditioning ducting is currently in progress. Interior wood framing and metal structure for the roof has been completed.

Mr. Solis presented the Facilities Report.

MODERNIZATIONS:

Compton: Four phases. On May 28th the contract was awarded to Klassen Corporation. Phase I: Administration building, parking lot, and temporary housing should be completed in the fall. Phase IV: The final phase - eight (8) classrooms and multi-purpose room, will begin late Spring 2014 and should be complete by August of 2014.

Mr. Michael asked if we are on schedule, Mr. Solis replied yes.

Voorhies: The bid opening date and the number of phases are yet to be determined.

COMPLETED SCHOOLS:

Chipman, Curran, Eissler, Evergreen, Nichols and Pauly Modernizations are all completed with DSA Certification.

PERMANENT MODULAR CLASSROOMS (PMCs):

Sequoia: Ten classrooms and one restroom. DSA approved plans on March 14, 2013. Modular buildings to be ordered in August 2013.

Advertisement and bidding of site work contract in October 2013, with anticipated contract award November 2013. Estimated construction to begin December 2013. Architects: Integrated Designs.

COMPLETED SCHOOLS:

College Heights, Evergreen, Fremont, Garza, Hort, McKinley, Munsey, Pauly, Pioneer, Wayside and Frank West.

SECURITY PROJECTS:

Fencing -

McKinley – project will be constructed concurrently with parking lot improvements in summer 2014. Voorhies – security fencing to be included in upcoming modernization project. Twenty-nine schools have been completed.

Store Front Door -

Compton will be completed during the modernization this summer. Eighteen schools have been completed.

Secondary Door (Buzzer Entry) -

Compton will have installation completed during the modernization this summer. Thirty-seven schools have been completed.

Security Cameras -

Installation has been completed at all forty-three sites.

Five Year Deferred
Maintenance Plan
(included in packet):

Mr. McClain reported, the Bond bylaws require the District to provide copies of the Deferred Maintenance Plan to the Bond Oversight Committee yearly. The Deferred Maintenance Plan is submitted to the governing Board annually, listing the projects which are being worked on, mostly summer work when sites are unoccupied.

Financial Update
(included in packet):

Mr. McClain presented the Unaudited Quarterly Expenditure Report for April 1, 2013 through June 30, 2013. The total amount spent during this quarter was \$105,559. The total amount spent year-to-date through June 30 is \$952,459. The cumulative total of money spent-to-date is \$36,692,573.

Mr. McClain explained that Bond Series B and C are being used for the two new schools and the Sequoia Permanent Modular Classrooms. He discussed the Unaudited Quarterly Expenditure Reports for April 1, 2013 through June 30, 2013. Series B – the amount spent for the quarter was \$3,302,448 and year-to-date through June 30 is \$12,555,474. Series C – the amount spent for the quarter was \$1,675,503 and year-to-date through June 30 is \$8,290,100.

Mr. McClain explained the “Overall Construction Contract Summary”

for Fletcher and Cato Schools that was presented at the June 25, 2013 Board meeting. The total change orders as a percentage of the original contract amount to date is 1.59%.

Election of Officers
for 2013-2014:

Mr. McClain stated that the positions of Chairperson and Vice Chairperson need to be filled for the upcoming year. He then gave a brief description of the duties.

Prior to the Election of Officers, Mr. McClain reported that four of our members' terms will be up in October; Mr. Epp, Ms. Ostly, Ms. Pitts and Mr. Pankey. Mr. Epp, Ms. Ostly and Mr. Pankey all replied they would like to continue for another term. Mr. McClain will give Ms. Pitts a call to see what her intentions are for continuing.

Mr. Michael nominated Mr. Pankey for the position of Chairperson with Ms. Ostly seconding the nomination. Mr. Pankey was approved by unanimous vote. Mr. Pankey then nominated Mrs. Ostly for the position of Vice Chairperson with Mr. Werdel seconding the nomination. Ms. Ostly was approved by unanimous vote. Terms will begin at the October 2013 meeting and last for one year.

Schedule Next
Meeting in July
(included in packet):

It was requested that electronic invitations for the next meeting be sent to the Committee Members as soon as possible, so meeting dates can be placed on their calendars.

Discussion was held, and the next meeting will take place on Thursday, October 10, 2013 at 1:30 p.m., at Fletcher/Cato School sites. Early electronic invitations and mailed notices will be sent to the Committee.

Public Comments

There were no comments from the public.

Adjournment:

On a motion by Ms. Ostly, seconded by Mr. Michael, it was ordered by the affirmative vote of the members present that the meeting be adjourned.

The meeting adjourned at 3:45 p.m.

Mr. Solis gave a brief tour of the McKinley PMC project.