

THESE MINUTES WILL NOT BE APPROVED UNTIL THE APRIL MEETING
CITIZENS' OVERSIGHT COMMITTEE MEETING for
Bakersfield City School District "Measure G"

Thursday, January 7, 2010

Superintendent's Conference Room – Education Center – 1300 Baker Street

The thirteenth meeting of the Citizens' Oversight Committee was opened at 3:02 p.m. by Chairperson Stephanie Holladay.

Members Present: The following members were present:
Mr. Harry Chicklenis
Mrs. Stephanie Holladay
Mrs. Lori Hughes
Mr. Mike Turnipseed

Member Absent: The following members were absent:
Mr. Phil Field
Mr. Robert Palmbach
Mr. Percy Robinson

District Staff Present: Mr. Steve McClain, Chief Business Official
Mr. Steve Gabbitas, Public Information & Communications Manager
Mrs. Sherry Gladin, Fiscal Services Director
Mr. Ruben Solis, Facilities Director
Ms. Evelyn Goode, Recorder
Mrs. Nancy Ranes, Administrative Secretary, Maintenance/Operations

Also Present: Mr. Bill McDougle, Member of the Bakersfield City School District Board of Education

Approval of Minutes: On a motion by Harry Chicklenis and seconded by Lori Hughes, it was ordered by the affirmative vote of the members present that the minutes of October 15, 2009, be approved.

Measure G Performance Audit: (included in packet) Steve McClain reported that the Performance Audit, required by law and conducted by Total School Solutions, was favorable and referred the Committee Members to Page 3 of the Audit which outlines the "Scope of Work" done. On Page 5, the Auditor's Report is given which states in part, "In our opinion, the Measure G funds are being expensed in accordance with Resolution No. XVIII passed by the Board of Education on July 25, 2006. It is also our opinion that, for the period ending June 30, 2009, the expenditures of the funds generated through Measure G Bonds were only for the projects listed in Appendix A, Exhibit A in this report."

Total School Solutions presented recommendations and findings in their report and there were no findings in the Report. A recommendation was made to present reports presented at the Bond Oversight Committee meetings, to the Board of Education. Another recommendation was to prepare a Master Schedule of Projects.

The Performance Audit will be presented to the Board of Education at its regular meeting on January 26, 2010. The Report will be put onto the District's web site and Stephanie will be presenting a power point presentation at the Board meeting.

Mike Turnipseed reported that he has attended several other Bond Oversight committee meetings for other school districts and finds that the District's Report is very thorough; however, before voting on approving the Performance Audit he would like to read through it.

Chairperson Holladay tabled the Performance Audit Report until later in the meeting.

Proposition 39
General Obligation
Bonds Measure G
Financial Audit:
(included in packet)

Steve McClain reported that the Financial Audit, prepared by the certified public accounting firm of Brown Armstrong Accountancy Corporation was favorable. There were no exceptions and no findings. Their Opinion reads "In our opinion, the financial statements referred to . . . present fairly, in all material respects, the financial position and results of operations for the Proposition 39 General Obligation Bonds Measure G of the Bakersfield City School District as of June 30, 2009, in conformity with accounting principles generally accepted in the United States of America."

On a motion by Mike Turnipseed and seconded by Harry Chicklenis, it was ordered by the affirmative vote of the members present that the Proposition 39 General obligation Bonds Measure G Financial Audit be approved.

Annual Report for
2008-2009:
(included in packet)

Steve McClain discussed the Committee's "2008-09 Annual Report." This Report will be presented to the Board at the January 26th Board meeting.

Included in the Annual Report are highlights from the Audit Reports which include:

The issuance of the first \$34 million (Series A) of the \$100 million authorized with the passage of Measure G took place on February 22, 2007.

The total amount expended for the year ended June 30, 2009 was \$6,037,474.

The total amount expended cumulatively through June 30, 2009 was \$11,099,751.

Also included in the Annual Report are the Expenditures which included:

"As of June 30, 2009, two school modernization projects have been completed, two projects were in progress and four more were in the planning stage. Sixteen security fencing projects have been completed, two projects were in progress and eleven more were in the planning stage. Eleven security door projects have been completed, four projects in progress and six more were in the planning stage. Seventeen security camera projects have been completed, one project was in progress and twenty-four were in the planning stage. Three trailer re-placements have been completed, fifty were in progress and 114 more

were in the planning stage.”

As of June 30, 2009, the District was in escrow to purchase 45 acres of land in order to build a new elementary and middle school. The purchase was completed September 30, 2009.”

The Conclusion of the Report is that “the Bakersfield City School District is in compliance with the requirements of Article XIII A, Section 1 (b) (3) of the California Constitution.”

New Schools
Update:

Steve McClain reported that the District has closed escrow on the purchase of 45 acres in the northeast. There are land improvements to be done such as utilities for which plans have been drawn up and they have been submitted to the City for approval.

Originally, plans were to build a new elementary school; however, it has been decided to build the elementary school and the middle school at the same time. In November, an RFQ was sent out and the contract was awarded to Lundgren Management. In December, the architectural firm of Ordiz-Melby was awarded the contract for the architectural services for both schools.

The Design Committee, that was initially formed several years ago, will be meeting sometime soon. The Committee includes the architect, the construction manager, middle & elementary school principals and teachers. It is anticipated that the schools will open in the fall of 2013.

Financial Update:
(included in packet)

Sherry Gladin presented the Unaudited Quarterly Expenditure Report for October 1 through December 31, 2009. The total amount spent during this quarter was \$2,452,386. The total amount spent year-to-date through December 31 is \$9,025,791. The cumulative total of money spent-to-date is \$20,125,542.

Sherry then presented the Change Orders for Modernization Projects and for the Permanent Modular Classrooms. She noted that some Change Orders on the Curran modernization project reflect the fact that some of the uncompleted work by contractors was awarded to other contractors for completion.

Lori Hughes asked for an explanation of a Change Order.

Ruben Solis responded that a Change Order reflects work that needed to be done that was an unforeseen expense at the time the contract was initiated.

Facilities Update:
(included in packet)

Ruben Solis distributed pictures of a classroom modernization at Curran Middle School, new classroom buildings at Evergreen and Pauly Elementary schools, new fencing at Washington Middle School, and construction for new classroom buildings at Munsey Elementary School. Ruben thanked Steve Gabbitas for taking the pictures. Ruben noted that

the new classroom buildings at Evergreen are 90% complete and that the new classroom buildings at Munsey are due to arrive in February and installation is to take place in May.

Ruben then presented the “Status of Modernizations, DSA Buildings, and Security Projects:”

MODERNIZATIONS:

Chipman Jr. High School: Overall project is 100% complete.

Curran Middle School: Overall project is 85% complete and should be totally complete by the end of July 2010.

Eissler and Nichols schools: Overall projects are 100% complete.

UPCOMING MODERNIZATIONS:

Compton and Pauly schools: Plans are being reviewed by the Division of State Architect (DSA).

Evergreen: DSA has returned the plans for final changes and plans will be re-submitted to DSA.

The goal is to go out to bid in February 2010 for all three modernizations.

PERMANENT MODULAR CLASSROOMS (No. of Buildings and Status):

College Heights:

Fifteen permanent buildings are in the design phase.

Evergreen:

(a) Twelve DSA buildings have been installed for temporary housing and will be utilized during the modernization. (b) Twelve permanent buildings and 1 restroom have been installed. (c) all concrete work has been completed, e.g., sidewalks, V-gutters.

Fremont:

Fourteen permanent buildings will be placed in 2 phases over 2 summers. DSA has approved the plans and work will commence in the summer of 2010.

Garza:

(a) Five temporary buildings have been installed (b) Work will commence on the twenty permanent buildings in March 2010.

Munsey:

Installation of ten permanent buildings has commenced.

COMPLETED PERMANENT MODULAR CLASSROOMS (No. of Buildings and Status):

Hort:

Three permanent buildings have been installed and work is complete.

Pauly:

Nine permanent buildings and one restroom have been installed and work is complete.

Wayside:

Nine permanent buildings and one restroom have been installed and work is complete.

SECURITY PROJECTS:

Security Iron or Chain Link Fencing Projects have been completed at Nineteen (19) schools: Curran Middle, Eissler, Evergreen, Fremont, Garza, Harding, Harris, Hort, Jefferson, Longfellow, Mt. Vernon, Owens Intermediate, Owens Primary, Pauly, William Penn, Sequoia Middle, Sierra Middle, Thorner and Wayside.

Current projects include:

Noble School (iron fencing in front of school) out to bid

Special Education Department (iron fencing around classrooms) out to bid

Washington Middle School (iron fencing in front of school) work has begun
estimated completion date is January 2010

Williams School (iron fencing in front of school) out to bid

SECURITY HARDWARD – CAMPUS ACCESS CONTROL:

Fourteen (14) school sites have been completed: Casa Loma, Hort, Jefferson, Longfellow, Horace Mann, Mt. Vernon, Owens Primary, Pauly, William Penn, Pioneer, Sierra Middle, Stiern Middle, Thorner and Wayside.

Five sites are in progress: Nichols, Noble, Voorhies, Washington Middle and Frank West. Note: Ruben announced that Nichols has just been completed.

SECURITY CAMERAS:

Installation has been completed at eighteen (18) school sites: Chipman Jr. High, Compton Jr. High, Curran Middle, Eissler, Emerson Middle, Fremont, Garza, Hills, Johnson Children’s Center, Johnson Community Day, Longfellow, Horace Mann, Mt. Vernon, Nichols, Sequoia Middle, Stiern Middle, Washington Middle and Wayside.

Owens Primary is in progress.

Stephanie Holladay asked what the Special Education Department is.

Ruben responded that there are actual classes/classrooms for severely mentally challenged students on Williams Street.

Lori Hughes asked what the reaction is of the staff at Pauly School.

Ruben responded that the Pauly staff is very happy.

Performance Audit: Stephanie Holladay brought back to the table the Performance Audit.

Mike Turnipseed asked why there was a 16% increase to the original contract amount at Chipman Junior High School.

Ruben responded that this was for asbestos removal – during an inspection, asbestos, that was not known about at the time the contract was originally awarded, was discovered and it needed to be removed.

Mike Turnipseed asked if the change orders went to Board for approval.

Ruben stated that all change orders on formally bid contracts go to Board.

Mr. Turnipseed asked Steve McClain if he has completed the CALBOC Operating Standards Checklist.

Steve stated that he would complete it prior to the April Oversight Committee meeting.

Mr. Turnipseed brought several items to the attention of the Committee and asked for clarification. Following discussion, he stated that he suggests that the Auditor provide a letter giving more detailed information and that he would vote to approve the Performance Audit “with the request to get a letter of clarification of the recommendations made by the auditor.” Mr. McClain stated that he would contact the Auditor and ask if they would provide such a letter.

On a motion by Mike Turnipseed and seconded by Lori Hughes it was ordered by the affirmative vote by the members present that the Measure G Performance Audit be approved along with a request to get a letter of clarification of the recommendations made by the Auditor.

Next Meeting: Discussion was held and the next meeting will take place on Thursday, April 15, at 3 p.m., at Munsey School. Notices will be sent to the Committee members.

Public Comments: Mr. McDougle commended everyone for their hard work and efforts.

Adjournment: On a motion by Harry Chicklenis and seconded by Lori Hughes, it was ordered by the affirmative vote of the members present that the meeting be adjourned.

The meeting adjourned at 4:06 p.m.