

**THESE MINUTES WILL NOT BE APPROVED UNTIL THE April MEETING**  
**CITIZENS' OVERSIGHT COMMITTEE MEETING** for  
Bakersfield City School District "Measure G"

Thursday, January 13, 2011  
Superintendent's Conference Room – 1300 Baker Street

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The meeting of the Citizens' Oversight Committee was opened at 3:00 p.m. by Chairman Percy Robinson

Members Present:           The following members were present:  
Mr. Harry Chicklenis  
Mr. Philip Field  
Mr. Percy Robinson  
Mr. Matt Michael  
Mr. Edgar Pankey  
Mrs. Stephanie Holladay (arrived 3:12 p.m.)

Members Absent:           The following members were absent:  
Mr. Mike Turnipseed

District Staff Present:       Mr. Steve McClain, Chief Business Official  
Mr. Steve Gabbitas, Public Information & Communications Manager  
Mrs. Sherry Gladin, Fiscal Services Director  
Mr. Ruben Solis, Facilities Director  
Mrs. Lisa Hart, Recorder

Also Present:               Mr. Bill McDougale, Member of the Bakersfield City School Board of Education

Approval of Minutes:       On a motion by Mr. Field and seconded by Mr. Chicklenis, it was ordered by the affirmative vote of the members present that the minutes of October 21, 2010, be approved.

Updated Committee Members List (Included in packet):   An Updated Committee Members List along with the terms of the Bond Oversight Committee Members was included in the packet for this meeting.

Introduction:               Steve McClain introduced Mr. Matt Michael who has filled the vacant position of Mrs. Lori Hughes, senior citizens organization representative. Mr. Michael is a member of the California Retired Teachers Association, Kern County Division. He retired from BCSD in the capacity of Principal at Harding Elementary School.

Measure G Performance Audit       Mr. McClain reviewed the Bond Performance Audit Report with the committee. The audit has been conducted by Total School Solutions

for the past several years. The audit, which is required by law, stated in Paragraph 2 on Page 4, "In our opinion, the Measure G funds are being expensed in accordance with Resolution No. XVIII passed by the Board of Education on July 25, 2006. It is also our opinion that, for the period ending June 30, 2010, the expenditures of the funds generated through Measure G bonds were only for the projects listed in Appendix A, Exhibit A in this report."

Mr. McClain reviewed the commendations and recommendations made by the auditors within the report.

Mr. Pankey asked about a reference on page 34 of the report about District staff members managing Multi-Prime construction projects. It was explained that this was the case on the Curran modernization, but that all of the other modernizations will be managed using general contractors.

Mr. Pankey stated that the audit report was very organized and that staff did a good job in providing the information for the audit. Mr. McClain thanked Mrs. Gladin and her staff for their efforts working with the auditors.

Measure G  
Performance Audit  
Approval

On a motion by Mr. Field and seconded by Mrs. Holladay it was ordered by the affirmative vote by the members present that the Measure G Performance Audit be approved.

Measure G Financial  
Audit

Mr. McClain presented the Financial Audit Report, prepared by the certified public accounting firm of Brown Armstrong Accountancy Corporation. This report will be going before the governing Board on January 25. The Total Assets as of June 30, 2010 was \$12,828,440 and the Total Fund Balance was \$12,281,314. The Accounts Receivable consists of interest income, which is currently at a low rate. The auditors gave an unqualified opinion on the audited financial statements.

Measure G Financial  
Audit Approval

On a motion by Mr. Field and seconded by Mr. Pankey it was ordered by the affirmative vote by the members present that the Measure G Performance Audit be approved.

Annual Report

Mr. McClain reported, as required under Ed Code 15278-15282 and Proposition 39, an annual report is to be provided by the committee. The report briefly discusses the audits, highlights how the money was spent, and in the conclusion it states, "The Bakersfield City School District is in compliance with the requirements of Article XIII A, Section 1 (b) (3) of the California Constitution."

Mr. Robinson will present a power point presentation on January 25 to the district governing board. Everyone is welcome to attend the Board meeting which will begin at 6:30 p.m. in the Board Room here at the Education Center.

New Schools Status  
Report:

Mr. McClain reported that the district is submitting Educational Specifications for the two new schools that will go to the governing board for approval on January 25.

Mr. McClain will be meeting with the City of Bakersfield and K. Hovnanian soon regarding the construction needed for the street improvements and utilities.

Mr. Field asked if the construction timeline for the new schools is still according to schedule. Mr. McClain replied yes. The schools are scheduled for an August 2013 opening.

Mr. McDougle stated that the governing board will be taking input on the naming of the schools.

Mr. Pankey suggested opening up the naming of the school to the public, talking to the developer to see if there is a neighborhood “theme” in the area the school is located, or even have the kids get involved in the naming of the school.

Mr. Chicklenis asked if there were restrictions regarding the naming of the school. Mr. McClain replied that it is governed by board policy.

Mr. Robinson would like to know what the policy is regarding the naming of schools. The Committee was informed that the policy is available on the BCSD website.

Mr. Michael asked if the district had determined yet which schools would feed into the new middle school. Mr. McClain replied that those determinations had not yet been made, but a process would take place with community input to update the district’s school boundaries next year.

Mr. Field asked if the project will be managed by a general contractor or a construction manager. Mr. Solis answered that it will be managed by Lundgren Management as the construction manager.

Financial Update  
(included in packet):

Mrs. Gladin presented her report. She informed the Committee that the district was recently approved for state matching funds for permanent modular classroom projects (\$1.2 million for Pauly and \$1.6 million for Evergreen). The Voorhies, Pauly and Compton modernization

projects will be completed using developer fee revenues and state matching funds (not bond funds).

Mr. Robinson asked if there were any questions. There were no questions.

Facilities Update  
(included in packet):

Mr. Solis reviewed his handout with the Committee.

MODERNIZATIONS:

Evergreen: Phase I 80% complete, Mr. Gabbitas handed out pictures of various sites, Committee members were able to view before and after pictures of Evergreen, which was the site visited in October. Teachers and students should be moving in by February 8<sup>th</sup>. The windows are energy efficient, along with a new lighting system using CFL bulbs (compact fluorescent lights). Phase II is to start at the end of February.

Pauly: Bids opened on January 6<sup>th</sup>, 2011.

Compton: Bid opening date to be determined.

Voorhies: Bid opening date to be determined.

COMPLETED SCHOOLS:

Chipman, Curran, Eissler, and Nichols Modernizations are all completed with some outstanding soft costs remaining.

PERMANENT MODULAR CLASSROOMS (PMCs):

College Heights: Phase I is complete, starting Phase II.

Fremont: Completed, students are moved in.

Mrs. Holladay asked and received explanations for the following terms:

1. Retention – Final 10% owing to the Contractor
2. Soft Costs – Testing, DSA

Garza: Phase I is complete, starting Phase II, on the east side of campus, a total of 20 trailers to be replaced.

McKinley: Four classrooms and one restroom – Plans have been submitted to Sacramento DSA. Architects: Cuningham Group

Pioneer: Eight Classrooms and one restroom – Sacramento DSA has approved plans, architects working on bid documents. Architects: Integrated Designs.

Sequoia: Nine classrooms and one restroom – currently in the design phase. Architects: Integrated Designs

Frank West: Seven classrooms and one restroom, Sacramento DSA has approved plans, architect working on bid documents. Architects: Integrated Designs

COMPLETED SCHOOLS:

Evergreen, Fremont, Hort, Munsey, Pauly, & Wayside. Retention held on some jobs with some outstanding soft costs. Wayside and Evergreen - retention released and all soft costs paid.

Mr. Field inquired where the old buildings go after they are removed. Mr. Solis answered that they go back to the leasing company.

Mr. McClain asked if College Heights and Garza Phase I buildings are occupied, Mr. Solis replied yes.

SECURITY PROJECTS:

Fencing -

Chipman, McKinley, and Voorhies remaining. Twenty-seven schools have been completed. Iron fencing was also installed at the S.E.A.L. Center, located at the Special Ed Department.

Campus Access Control -

Chipman, Compton, Curran, Voorhies, and Williams remaining. Fourteen schools have been completed.

Buzzer Controls-

Chipman, Compton, Curran, Emerson, Evergreen, Franklin, Harris, Munsey, Pauly, and Voorhies remaining. Twenty-eight schools have been completed.

Security Cameras -

Downtown: Cameras installed, Information Technology installing software.

Harding: Cameras installed, Information Technology installing software.

Jefferson: Cameras being installed.

Fifteen schools remaining: Casa Loma, Chavez, Evergreen, Franklin, Harris, McKinley, Noble, Owens Intermediate, Pauly, William Penn, Pioneer, Roosevelt, Thorner, Voorhies, and Frank West. Twenty-four schools have been completed.

CALBOC Standards:

Mr. McClain reviewed the CALBOC standards with the Committee. He explained that the first section of the standards are legally required and that the Committee is in full compliance with these items. The remaining pages are “best practices” and these items will be complied with if feasible.

Other Business:

Mr. McClain reminded the Committee members there will be several members who will be coming up on the end of their terms. He requested if they know of anyone who they feel may be interested to

please submit their names. The following Committee members will be exiting – Mrs. Holladay as a parent of a student enrolled in BCSD and an active PTA representative, Mr. Robinson as General Member, Mr. Field as a business organization representing the business community located within the BCSD, and Mr. Chicklenis as a General Member.

The Committee will continue to operate until all of the bond funds are expended. This could be a number of additional years.

Exiting members of the Committee were assured that they would be invited back for any groundbreaking of the new schools.

Schedule Next Meeting in November (included in packet):

Discussion was held and the next meeting will take place on Thursday, April 14, 2011, at 3:00 p.m., a visitation site is yet to be determined. Notices will be sent to the Committee.

Public Comments:

There were no comments from the public.

Adjournment:

On a motion by Mr. Field, seconded by Mr. Michael, it was ordered by the affirmative vote of the members present that the meeting be adjourned.

The meeting adjourned at 4:00 p.m.