

**THESE MINUTES WILL NOT BE APPROVED UNTIL THE OCTOBER MEETING  
CITIZENS' OVERSIGHT COMMITTEE MEETING** for  
Bakersfield City School District "Measure G"

Wednesday, July 18, 2007

Education Center – Superintendent's Conference Room

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The third meeting of the Citizens' Oversight Committee was opened at 3:23 p.m. by Chairperson Stephanie Holladay.

Members Present: The following members were present:  
Mr. Harry Chicklenis  
Mrs. Stephanie Holladay  
Mrs. Lori Hughes  
Mr. Percy Robinson  
Mr. Brian Todd

Members Absent: The following member was absent:  
Mr. Robert Palmbach

District Staff Present: Mrs. Schallock, Chief Business Official  
Mr. Steve McClain, Fiscal Services Director  
Mr. Ruben Solis, Facilities Director  
Ms. Evelyn Goode, Recorder

Also Present: Mr. Steve Gabbitas, Public Information & Communications Manager

Approval of Minutes: On a motion by Mr. Field, seconded by Mr. Todd, it was ordered by the affirmative vote of the members present that the minutes of March 21, 2007, be approved.

Financial Report: Steve McClain presented the unaudited GO Bond Expenditures for Year ended June 30, 2007:

General Bond Expenses	\$ 40,148
Security Improvements	\$ 47,240
Modernizations	\$192,169
New Schools	<u>\$ 55,516</u>
Total Bond Expenditures	\$335,073

**Mr. Field asked if the Election costs paid to Kern County in the amount of \$33,531 is the total cost of the election?**

Mr. McClain responded that the dollar amount was the District's portion of the election.

Mr. McClain reported that the District has contracted with the auditing firm of *Brown Armstrong* to conduct the financial audit. In addition, the District has contracted with *Total School Solutions* to do the performance audit. At the conclusion of their audit, *Total School Solutions* will provide an in-depth report. The Oversight Committee is welcome to use the Performance Audit for their own information or to answer questions from the public.

**Mrs. Holladay asked why there was such a large dollar discrepancy between the alarm systems upgrade for Williams and Emerson schools?**

Mr. Solis explained that the alarm system upgrades for Williams School included more than just new cameras.

**Mr. Field asked if security was now functional?**

Mr. Solis answered that the upgrade included adding additional services.

**Mr. Chicklenis asked if the Performance Audit would have a complete breakdown of what projects have been completed?**

Mrs. Schallock replied that it would.

Mr. McClain stated that the audit reports will be annual reports and Mrs. Schallock stated that the Performance Audit could go on the Oversight Committee's website.

Facility Updates:

Ruben Solis presented an update on facilities:

**New Elementary School:**

- The architectural firm of Ordiz-Melby has been selected and approved by the Board of Education to plan the new school.
- The construction management firm of Lundgren Management has been selected and approved by the Board of Education to construct the new school.

**Modernizations:**

Modernization projects have been taking place at Chipman, Eissler, and Nichols schools.

- Job walks have been completed at Chipman and Nichols. The Eissler job walk will take place the week of July 23<sup>rd</sup>.
- Temporary housing has been installed at all three school sites.
- Bidding is in process and construction at all three school sites is scheduled for September, 2007.

**Security Projects:**

- Security cameras are being installed at Stiern and Washington.
- Bids are due today (July 18) for security cameras at Fremont and Horace Mann.

**Mr. Todd asked who Lundgren Management was and are they local?**

Mr. Solis responded that Lundgren Management is a very reputable construction management firm, who have had their office in Bakersfield for at least five or six years. Their main office is located in Valencia. Mr. Solis stated that the District followed all of the appropriate criteria/procedures for requesting proposals, reviewing and selecting the firm.

**Mr. Field asked what the construction manager will be paid?**

Mr. Solis reported that it is based on a percentage rate, around 3.5%, which could come to \$700,000 for construction and 1% for pre-construction.

Terms of  
Committee  
Members:

Mrs. Schallock presented Page 4 of the Citizen’s Bond Oversight Committee Bylaws regarding “Term.” The terms of committee members are to be as outlined: “Except as otherwise provided herein, each member shall serve a maximum term of two (2) years, commencing on the date of the first meeting of the Committee. No member may serve more than two (2) consecutive terms. At the Committee’s first meeting, members shall either self-designate or draw lots to select a minimum of three (3) members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term.”

Discussion was held regarding the choice of terms for the Oversight Committee. Mr. Robinson pointed out that it was necessary for at least one Committee member to be a carry-over. Mrs. Schallock suggested that the terms of the members will begin with today’s meeting. The terms shall be:

- Mr. Chicklenis – 1 term of 2 years
- Mr. Field – 1 year
- Mrs. Holladay – 1 year
- Mrs. Hughes – 1 term of 2 years
- Mr. Robinson – 1 year
- Mr. Todd – 1 term of 2 years
- Mr. Palmbach will be contacted as to his choice of terms

**Mr. Field asked how long the Oversight Committee will be in place?**

Mrs. Schallock responded that the District has a 10 year plan.

Design Committee:

Mrs. Schallock presented the names of members on the District’s Design Committee:

**District Representatives Are:**

- ❖ Melanie Bautista, Teacher at Thorner School
- ❖ John Laird, Teacher at Harding School
- ❖ Anna McMurtrey, Teacher at Roosevelt School
- ❖ Ruscel Reading, Principal at Chavez School
- ❖ Teri Schallock, Chief Business Official
- ❖ Ruben Solis, Director of Facilities
- ❖ Mike Taylor, Director of M&O

**Architect Representatives Are:**

- ❖ William Melby, Principal Architect
- ❖ Danny Ordiz, Principal Architect
- ❖ Debra Rivera, Project Liaison
- ❖ Wesley Sutliff, Architect
- ❖ Larry Wiggins, Architect/Specifications

Mrs. Schallock reported that the Design Committee has met briefly for the purpose of introduction and to explain what will be required of the Committee.

**Mr. Chicklenis asked if the Design Committee will be designing an elementary school or a middle school?**

Mrs. Schallock responded that the new school will be an elementary school.

Public Comments: There were no comments from the public.

Next Meeting: Discussion was held and the next meeting of the Oversight Committee will take place on **Thursday October 18, at 3 p.m.** Notices will be sent to the Committee members.

Recessed to Closed Session: On a motion by Mr. Chicklenis, seconded by Mr. Todd, it was ordered by the affirmative vote of the members present to recess to closed session.

Closed Session: A closed session was held from 3:55 to 4:26 p.m. for the purpose of the following:  
*To visit Chipman Jr. High School, the site of modernizations made possible through Measure G funding.*

Reconvened to Regular Session: On a motion by Mr. Robinson, seconded by Mr. Todd, it was ordered by the affirmative vote of the members present that the Board reconvene to regular session.

Additional Name to be Added to Design Committee List: Mrs. Holladay and Mr. Chicklenis requested that the name of the construction manager be added to the Design Committee Members list.

Adjournment: On a motion by Mr. Robinson, seconded by Mr. Todd, it was ordered by the affirmative vote of the members present that the meeting be adjourned.

The meeting adjourned at 4:28 p.m